



Michipicoten First Nation
EMPLOYMENT OPPORTUNITY
Community Economic Development Officer
(Permanent – Full-time)

Michipicoten First Nation (MFN) is a vibrant Anishinaabe community located on the white sands (northeast shores) of Lake Superior near Wawa Ontario. The registered population is approximately 1,275 with 70 citizens living on reserve. With a strong sense of community and cultural identity, Michipicoten First Nation strives to maintain harmony and balance with Mother Earth, neighbouring First Nations and surrounding communities.

Reporting to the Director of Operations, the CEDO is responsible for overseeing the functions of the Community Economic Development Department that serves to develop strategies to assist the Nation and its citizens to broaden their economic base and identify new or emerging areas of economic opportunity. The CEDO will be involved in planning, developing and implementing economic opportunities in collaboration with Michipicoten's economic development corporation and government, private industry, municipalities, and First Nation partners. There will be a strong emphasis on business venture development for the Nation related to essential community services, ecotourism and resource development.

KEY TASKS

- Responsible for Economic Diversification, Liaison, and Implementation
- Responsible for Capacity Building and Grant Writing
- Responsible for overseeing the day-to-day operations of the Community Economic Development department
- Responsible for the Financial Responsibilities of the Department

QUALIFICATIONS

- Degree in community development, business, commerce, economics, or related discipline, or an equivalent combination of education and experience;
- Experience working with First Nations;
- Five (5) or more years experience in community or economic development;
- Three (3) or more years in a management or supervisory role;
- PMP Certification an asset;
- Experience in venture development;
- Excellent computer skills, including proficiency in MS Office;
- Excellent interpersonal skills coupled with community outreach skills;
- Knowledge of Indigenous Rights, history, culture, and current socioeconomic issues;
- Strong communication, grant writing and negotiation skills;
- Strong interpersonal and government/private industry relations skills;
- Proven track record for building, developing, and coordinating successful projects.

To Apply: Please submit your cover letter and resume as one document by email with the position title in the subject line to Lisa Belanger at hr@michipicoten.com. This position will remain open until filled.